

# SUPPORTED EMPLOYMENT ACTIVITY SURVEY B

(for Administrative, Financial staff)

Please enter your name		
Please enter your agency		
Please enter your job title		

	COL A	COL B
<b>Percent of time NOT related to supported employment activities</b>		

<b>Supported Employment administrative activity</b>		
General administrative and supervisory activities		
Financial activities		
Legal activities		
Personnel activities		
Other administrative activities		
<b>SUB TOTAL ADMINISTRATIVE</b>		

<b>Supported Employment Direct Activity</b>		
Employment services marketing / outreach		
Employment services intake		
VESID approval process		
Client assessment for employment services		
Job Development		
Pre-job training		
Placement		
Post placement - pre-rehabilitation client support		
Post placement - post rehabilitation client support		
Employment client counselling / crisis intervention		
<b>SUB TOTAL DIRECT S/E ACTIVITIES</b>		

<b>GRAND TOTAL</b>		<b>100%</b>
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PLEASE ENTER PERCENT OF TIME IN BLANK AREAS ONLY

PLEASE DO NOT MAKE ANY ENTRIES IN SHADED AREAS

NUMBERS IN COL A SHOULD TOTAL TO ENTRY IN COL B FOR EACH CATEGORY

